

**ILLINOIS GEOGRAPHICAL SOCIETY  
RESEARCH GRANT  
REQUEST FOR PROPOSALS  
2023-2024**

The Illinois Geographical Society (IGS) is making available up to 3 research grants of up to \$1000 each. Please read the qualifications and guidelines below. If you wish to apply, complete the form and send it and a copy of your one-page resume/vita via email or USPS (by **29<sup>th</sup> of September**) to:

Carmen Masó  
Illinois Geographical Society  
8530 Callie Ave  
Morton Grove, IL 60053-2801  
[cmaso19@illinoisgeography.org](mailto:cmaso19@illinoisgeography.org)

Qualifications:

- 1) You must present your research orally at the next IGS annual meeting after you receive your grant. The IGS will waive annual meeting registration fees to grant recipients. In addition to your presentation, you must provide a one-page electronic copy (at least 500 words) summary of your research project to the IGS Central Office Director for the Society's permanent records. Your summary will be posted on the IGS website.
- 2) At the time of your meeting presentation, you must be a member of IGS.

Guidelines:

- 1) Prepare a proposal for your research grant using the form that appears at the end of this document. The research must be clearly geographical in nature, but it does not have to deal with an Illinois topic.
- 2) The review committee, which the President of the Society names, will analyze your proposal individually and then confer. If your proposal is acceptable, the committee will determine what dollar amount that members are willing to award (up to \$1000). Priority will go to those who have not previously received this grant within the last three years.
- 3) The IGS Central Office Director will advise you of the decision. If the decision is positive, the Director will Email you an acceptance form for your signature. Upon receipt of your signed acceptance form at the Central Office, the Director will notify the Treasurer, who will mail you a check in the amount of 75 percent of the total approved award. The additional 25 percent will come to you after your

presentation at the IGS Annual Meeting and receipt by the Central Office Director of your one-page electronic copy project summary. IGS does not support indirect costs. If you are not a member of IGS at the time of the research presentation, the Treasurer will deduct the cost of annual membership from the final 25 percent of the grant; and you will be a member in good standing for the next 12 months.

- 4) In addition to waiving the registration fee for you at the meeting during which you make your research presentation, IGS will designate you in the program as an IGS RESEARCH SCHOLAR and provide recognition of your status.
- 5) Research funds are for research and not to cover travel costs associated with attendance at the IGS annual meeting.
- 6) If you have questions about the grant program, feel free to contact Dr. Chris Sutton: [cj-sutton1@wiu.edu](mailto:cj-sutton1@wiu.edu). He is on the review committee for 2023-2024 grant cycle.

## IGS RESEARCH GRANT PROPOSAL APPLICATION FORM

1. Name \_\_\_\_\_

2. Are you currently a member of IGS? Yes No (You need not be a member to apply.)

3. Institutional affiliation (if any) \_\_\_\_\_

4. Mailing address \_\_\_\_\_

5. Email address \_\_\_\_\_ Phone number \_\_\_\_\_

6. Working title of project \_\_\_\_\_

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7. Project description (In more than 750 words, state problem, list goals, cite sources [up to five], and present any hypotheses that you will be testing. Explain technical terms that might be problematic to reviewers.)

8. Tell reviewers how this project advances your personal research agenda. Explain how much work you have already completed on it.

9. Summarize how you would budget the IGS grant funds.

10. Provide a project timeline, leading up to your IGS meeting presentation.

11. Tell the review committee anything else you would like for its members to consider.

Sign here \_\_\_\_\_

Date of signature \_\_\_\_\_